



Volunteer Announcement

SEI: Building Leaders for a Resilient World
San Rafael, CA

SEI is seeking volunteers to provide support work on our various programs. This is a part-time, remote, unpaid position. Applications will be reviewed on a rolling basis with position start and end dates to be negotiated on an individual basis.

About SEI

[SEI](#) is a non-profit organization based in San Rafael in the Bay Area, CA, dedicated to building leaders to drive sustainability solutions. For over 24 years, SEI has partnered with schools, communities, and businesses to develop a sustainability leadership pathway from elementary school to early career. Our flagship programs educate and empower students and emerging professionals to create thriving, resilient communities. Our staff works within teams to support each other on projects and to creatively develop new and effective models.

Our Programs

[Climate Corps](#) is an award-winning fellowship program that provides professional development opportunities for emerging leaders through implementation of sustainability and resiliency projects with local governments, nonprofits, and for-profit businesses. Through Climate Corps, we simultaneously help organizations address climate and sustainability projects and cultivate the next generation of environmental leaders. Since 2010, Climate Corps has worked with over 125 partners and 500 Fellows on 1000 high-impact projects.

[Climate Corps Education Outside](#) (CCEO) is an AmeriCorps Fellowship program which serves public elementary schools in the San Francisco Bay Area. CCEO Fellows teach garden-based science and environmental literacy lessons to inspire the next generation of earth stewards. CCEO fellows are committed to social justice and cultivating cultural competence and humility.

[The Energize Schools Program](#) provides holistic services to engage, inspire, and empower K-12 students to become environmental leaders in their communities, green their facilities, and conserve resources through hands-on learning. We provide teachers with no-cost curriculum, teacher training, and direct instructional support to build student awareness and skills for energy and sustainability careers.

[The School of Environmental Leadership](#) (SEL) builds strong, innovative leaders empowered to creatively and critically analyze issues and formulate plans of action. Regardless of the chosen field, SEL students are prepared to lead positive change in the world. The SEL is a project-based, environmentally-focused program that emphasizes

leadership development and 21st century skills. The four-year program is designed to give students increasing ownership and independence over their educational experience. The SEL focuses on the "Four C's" - Collaboration, Communication, Critical Thinking, and Creativity.

[Energize Colleges](#) is a program of SEI launched in 2016. We support a network of California colleges and universities to advance energy and sustainability education and workforce development through experiential learning. Energize Colleges is a vehicle for **creating a cleaner, healthier, and more resilient future** by training the engineers, analysts, building scientists, policy-makers, and entrepreneurs who will lead the transformation to a clean energy future.

[Energize Careers](#) aims to create a diverse and representational sustainability workforce through the economic empowerment of people who experience systemic barriers to employment by helping them to access high-wage, high-growth green career opportunities. The Energize Careers Program provides holistic services to support marginalized people through technical training, job placement, and employment support. Energize Careers partners with pre-apprenticeship programs, apprenticeship programs, community-based training organizations, and community colleges to provide technical sustainability training to underserved individuals, and we collaborate with wrap around service providers and industry partners to provide people with services and support to access career pathways into stable, living wage sustainability jobs.

Volunteer Responsibilities May Include:

K-12 Education

- Develop and refine sustainability curriculum on topics such as climate change, renewable energy, transportation, or green building
- Compile and analyze energy, water, waste, and transportation savings data from current school programs and support school efforts to reduce consumption
- Develop educational content, including hands-on activities and lessons
- Assist in the design, logistics, and organization of a teacher training in our curriculum

Climate Corps

- Help plan for the next cycle of this innovative regional fellowship program
- Evaluate and document overall program outcomes
- Support alumni engagement
- Prepare for program trainings
- Package program for broad replication
- Support program evaluation

Climate Corps Education Outside

- Conduct data collection, analysis, and management
- Review and organize curriculum resources

- Compile AmeriCorps member-facing resources
- Assist in marketing and communications efforts to promote the CCEO program brand
- Assist in updating program resources for next school year's program cycle

The SEL

- Support student-led community projects where students address real-world environmental issues in their communities
- Develop and improve upon sustainability curricula to be used in the classroom
- Co-teach environmental and/or career exploration lessons to high school students
- Enhance the SEL's admissions process
- Support student interns both in class and on the job

SEI Communications

- Support social media management (Facebook, Instagram, Twitter and LinkedIn)
- Write stories for SEI's weekly blog
- Support SEI's website management

Qualifications

All SEI volunteers will:

- Possess familiarity with Google Drive including Sheets, Slides, Docs, Forms, etc.
- Possess familiarity with Microsoft Office Suite, including Word, Excel, PowerPoint, etc.
- Have strong written and verbal communications skills
- Possess or be in pursuit of a Bachelor's degree in a quantitative discipline, environmental studies, or related field; or equivalent work experience
- Have the ability to commit to a minimum of 300 hours over a 4-month period
- Be detail oriented
- Have experience with outreach
- Possess familiarity with metrics, data management, or tracking

Specific program work may require additional skills as well.

Compensation

SEI currently seeks candidates to fill unpaid volunteer positions with significant skill development and networking opportunities.

To Apply

Email a cover letter and resume to us at seivolunteers@seiinc.org. Please indicate in your cover letter the project area in which you are most interested/qualified.

Upon receipt and review of your application, a staff member will contact you and address next steps. We will seek to fill positions based on the candidate response and near-term program/project needs.

SEI is proud to be an equal opportunity employer and is committed to promoting diversity, inclusion, and equity. We believe that a wide array of perspectives contributes to creative climate solutions where all communities thrive. We strive to reflect diverse communities, especially those most impacted by climate change and other kinds of environmental, social, and economic injustices. Persons of color, persons with disabilities, and members of the LGBTQ community are strongly encouraged to apply. A commitment to work and learn within an anti-oppression framework is required. <https://www.seiinc.org/dei.html>