



Volunteer Intern Announcement

Strategic Energy Innovations
San Rafael, CA

Strategic Energy Innovations (SEI) is seeking volunteer interns to support our work on several key programs: K-12 Education, Climate Corps, and the School of Environmental Leadership (the SEL). This is a part-time, unpaid position based out of our San Rafael, Marin County office. Applications will be reviewed on a rolling basis, with position start dates to be negotiated on an individual basis.

About SEI and our Programs

Strategic Energy Innovations (SEI) is a nonprofit that builds leaders to drive climate solutions. For over 20 years, SEI's focus has been on building capacity to create sustainable communities through scalable programs and models. Its flagship programs (Energize Schools, Energize Colleges, School of Environmental Leadership, and Climate Corps) integrate climate education, training, and career development. From young students to emerging professionals to communities, SEI programs engage local talent to directly address their community's sustainability goals by leading projects with measurable environmental, economic, and social benefits. For more information about SEI's programs, visit our website at www.seiinc.org.

Available Programs and Associated Volunteer Intern Responsibilities

K-12 Education

As a volunteer intern working on K-12 Education projects, you will:

- Develop and refine sustainability curriculum on topics such as climate change, renewable energy, transportation, or green building
- Compile and analyze energy, water, waste, and transportation savings data from current school programs and support school efforts to reduce consumption
- Develop educational content, including hands-on activities and lessons
- Assist in the design, logistics, and organization of a teacher training in our curriculum

Climate Corps

As a volunteer intern working on Climate Corps projects, you will:

- Help plan for the next cycle of this innovative regional fellowship program
- Evaluate and document overall program outcomes
- Support alumni engagement
- Prepare for program trainings
- Package program for broad replication

The SEL

As a volunteer intern working on the School of Environmental Leadership (the SEL), you will:

- Support student-led community projects where students address real-world environmental issues in their communities
- Develop and improve upon sustainability curricula to be used in the classroom
- Co-teach environmental and/or career exploration lessons to high school students
- Enhance the SEL's admissions process
- Support student interns both in class and on the job

Qualifications

All SEI volunteer interns will:

- Possess familiarity with Microsoft Office Suite, including Word, Excel, PowerPoint, etc.
- Have strong written and verbal communications skills
- Possess or be in pursuit of a Bachelor's degree in a quantitative discipline, environmental studies, or related field; or equivalent work experience
- Have the ability to commit to a minimum of 150 hours over a 3-month period

Additionally, some projects will require more specialized skills in the following areas:

K-12 Education

- Strong analytical and technical writing skills
- Experience in creative engagement with children/schools

Climate Corps

- Experience with outreach
- Familiarity with metrics, data management, or tracking

The SEL

- Strong technical data analysis skills
- Interpersonal communication skills
- Ability to multitask and handle many projects with varying deadlines
- Ability to relay technical information to non-technical individuals

Compensation

SEI currently seeks candidates to fill unpaid volunteer internship positions with significant skill development and networking opportunities.

To Apply

Email a cover letter and resume to us at jobs223@sei-inc.org. Please indicate in your cover letter the project area in which you are most interested/qualified.

Upon receipt and review of your application, a staff member will contact you and address next steps. We will seek to fill positions based on the candidate response and near-term program/project needs.

SEI is proud to be an equal opportunity employer. We strive to reflect the diverse communities we serve, especially those most impacted by climate change and other kinds of environmental, social, and economic injustices. Persons of color, persons with disabilities, older adults, and members of the LGBTQ community are strongly encouraged to apply.